

To,
Associate Dean, Academics (PG)
Indian Institute of Technology Patna
Bihta, Patna, India-801106

Through,
Supervisor Signature:.....
Dept. Ph.D Coordinator signature:.....
Head of the Department Signature:.....

Subject: After viva voce documents submission for further process.

Dear sir,

I am Roll No., a Ph.D research scholar in the Department of at IIT Patna. I had delivered my Ph.D synopsis seminar on& submitted thesis on..... and Viva voce examination was conducted on..... Please find enclosed, below documents, for further processing.

After Viva Voce documents (original) submission Enclosures:

Sl No	Required Documents	Tick (✓)
1.	Application by the student to Dean Academic	
2.	Recommendation paper for provisional degree in 230 server	
3.	Hard bound thesis	
4.	Report of Viva- Voce	
5.	Approval of Viva Voce board	
6.	Application for provisional certificate	
7.	Certificate of approval	
8.	No dues certificate	
9.	A copy of library IPR	
10.	Receipt of thesis	
11.	One CD Containing thesis & abstract	
12.	Payment receipt of Rs. 500/- for processing of provisional degree	
13.	Hard copies of abstract (two).	

Thanking you
Yours sincerely

Signature:
Name.....
Fellowship category.....
Email Id : Ph No.....

Submitted in dept. office for further process.

Forward by Dept. Office (Signature).....