

IIT PATNA

PMRF Ph.D. scholars can utilize PMRF research grant to cover following expenses subject to the following conditions:

1. All the purchases to be carried out as per the rules and regulation of latest General Financial Rule of Government of India.
2. Consent of supervisor and Head of the Department is required in all cases.
3. Approval of competent authority will be sought wherever required as per institute rules.
4. Institute rule/norms wherever applicable will be followed.
5. Entitlement of travel, DA, permissible rate of accommodation charges as per the prevailing rate of Institute.
6. PMRF scholars, since they can travel on their own contingency grant, will not be entitled to institute support for travel/conference etc.
7. Furniture and office equipment items, stationery items such as pen, pencils, folders, file covers carbon papers etc., cannot be utilized under PMRF Research Grant.
8. Purchase of all inventory items would be through the supervisor. The inventory of these items would be that of the Supervisor.

Expenses to be covered:

- Experimental setups, apparatus, purchase of equipment, instruments, accessories of equipment, software required for the research purpose.
- Expenses incurred for maintenance or repairing of equipment/instrument.
- Books, e-books, hard drive, conference proceedings, stationery items, reprints of research articles, and journal subscription charges.
- Computation charges and postal charges related to research.
- For membership of professional societies.
- Payment for online courses relevant to research area.
- Publication charges, including page charges/ extra pages for journals, colour photographs in journals, thesis work and conference proceeding including language editing charges.
- Cost incurred in fabrication work, sample analysis, testing, cost of chemicals, consumables, glassware, Internet/dongle/routers, printer cartridges, external memory devices, internet modem.
- Charges related to patent filing for the patents by the PMRF scholar.
- Testing and analysis charges for facilities availed in other research organizations/industries relevant to the research may be reimbursed. Testing and analysis charges for facilities used within the Institute would be debited to the contingency grant of the concerned PMRF scholar and shall be credited to the concerned Lab/Facility/Project.
- Machine/Equipment/Devices procured from the PMRF research grant to be retained by the Institute with entry in register of the Assets of the concerned department.

- Purchase of one PC/laptop/notebook, one tablet/e-reader, Table Computer/I-Pad one printer/scanner or all in one is permitted only once during the entire studentship, provided its utility towards research of the student is certified by supervisor and HoD. These will be in the inventory of the Supervisor.
- Laptop, PCs, books, computer accessories, external hard drives, pen-drives and similar devices may be retained by the Research Scholar at the end of the program by paying 25% of the acquisition cost to the Institute account (provided it is more than 3 years old.) For items less than three years old, the institute depreciation rules would be applicable.

For meeting travel expenses within India, for the following purposes-

- Presenting papers in conferences, attending workshops and training sessions (including relevant software or equipment training).
- Field trips, data collection trips, sample testing in other laboratories etc.
- Travel to other institute where co-supervisor may be located or Supervisor's collaborator may be located or where Supervisor may have moved to.
- For attending PMRF workshops or any other purpose specifically related to obligations under the PMRF Fellowship.
- Any other travel necessary for conduct of Ph.D. research as justified by the supervisor(s) and HoD.

International Travel for the following:

- International conferences outside the country for presenting research work conducted as part of the Ph.D. in prestigious conferences
- Any international travel for research relatedwork, such as travel to a collaborating university or research laboratory.

Such travel has to be justified/certified by supervisor, HoD and Dean/A.Dean Academics.