

Date: 06.06.2019

Transcript policy of IIT Patna

Transcript request can be placed by writing to:

The Assistant Registrar (Academic),
3rd Floor, Academic Section,
Administrative Building,
IIT Patna- 801106
Bihar, INDIA
Ph: 0612-3028697

Please provide name and details of academic records i.e. batch, programme, branch, year of graduation and email for correspondence.

The following are the rules for transcript:

- One complimentary copy of transcript will be issued to passing out students at the time of Convocation.
- Rs.50/ (Fifty) per copy of transcript.
- Rs.500 (Five hundred) or 25 \$USD for issue of transcript (per transcript).
- Students making request for transcript by post should pay additional postage (Only for one address or University) of Rs.50 (Fifty) within India and Rs.500 (Five hundred) for posting abroad.

The charges should be paid by SBI collect.

Payment link: <https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=595859>

Sanjay Kumar
07/06/19

संजय कुमार
Sanjay Kumar
Deputy Registrar
भारतीय प्रौद्योगिकी संस्थान पटना, बिहटा, पटना-801106
IIT Patna, Bihta, Patna-801106