

Instructions to Ph.D. students regarding Air travel /tickets (International travel)

Henceforth in all cases of air travel where the Govt. of India bears the cost of air passage, air tickets shall be purchased from three below mentioned Authorized Travel Agents:

- 1) M/s Balmer Lawrie & Company Limited
- 2) M/s Ashok Travels & Tours
- 3) Indian Railways Catering and Tourism Corporation Ltd

The air tickets in all cases of air travel of where the Government of India bears the cost of air passage, which were previously permitted to purchased directly from the respective booking counters or from the airline's website are discontinued.

Consequent upon the disinvestment of Air India, journey can be undertaken by any airline using best available fare, subject to booking of ticket from above three agents.

No re-imburement would be made where the booking of ticket is done from unauthorized travel agent/website.

All Mileage Points earned by students on tickets purchased for such travel shall continue to be utilized by IIT Patna. Any usage of these mileage points for purpose of private travel by a student will attract Disciplinary action.

To confirm the performance of journey, the student has to submit a certificate/undertaking in prescribed proforma (given below) within 7 days of completion of Journey. TA bill may be submitted later as per the existing rules.

Proforma:

Self-declaration Certificate for Completion of Journey

I (Name of the student.....) hereby declare and certify that

I have actually performed the onward journey from to on(Date) and return journey from to on