

INSTRUCTIONS TO THE STUDENTS FOR EXAMINATIONS

1. Please occupy your (appropriate/ allotted) seat in the examination hall at least ten minutes before the start of the examination and do not forget to bring your Identity Card.
2. Please carry all the required and authorized items including pens, pencils, erasers, rulers where appropriate non-programmable calculators and drawing instruments in to the examination hall.
3. Only pens with blue/ black/ blue-black color ink should be used for writing unless the question paper gives other instructions.
4. During the examination, possession of unauthorized materials, improper use of materials, misconduct, discussing, cheating, adoption of unfair means, impersonation and unauthorized removal of material from examination halls or ignoring the instructions given by the invigilators leads to academic disciplinary action. However, if the examination is open book/ open notes, students are allowed to keep only the material approved by the instructor.
5. During the examination, a student can take temporary break to wash room, with the permission of the invigilator. During such break, adopting any unfair means (even talking to other students) outside the examination hall leads to academic disciplinary action.
6. All answer sheets including sheets/pages used for rough work must be tied and handed over to the invigilator at the end of examination.
7. Violating in any form leads to academic disciplinary action.